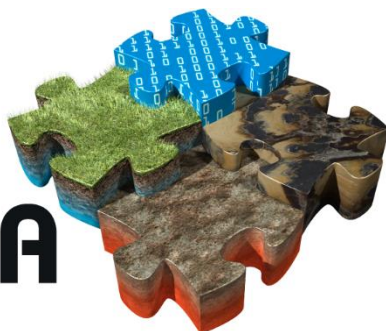Establishing the European Geological Surveys Research Area to deliver a Geological Service for Europe

JOINT CALL DOCUMENT NO.5

SUBMISSION GUIDE

Stage One - Project Ideas

Joint Call on applied geoscience in the fields of:

- Geo-energy
- Groundwater
- Raw materials
- Information platform

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COMPLETING THE GEOERA SUBMISSION TEMPLATE FOR PROJECT IDEAS

The submission template form (Joint Call Document No.6) is a pdf-document allowing to provide input in defined fields. It is organized in three distinct sections, namely Section 1 "Identification", Section 2 "Description and Content" and Section 3 "Potential Impact/Benefits".

Any mandatory field is indicated as such and the file can only be submitted when those fields are completed. Filling-in the optional fields is highly appreciated as it helps to form the Call text at Stage Two.

The submitted Project Idea should provide the requested information, and the text should be clear, concise and in English language. Make sure the document is saved on your own computer to continue and/or to submit it later.

1 Identification

In this section, you will have to provide the identification of both the proposed Project Idea and its submitter.

1.1 Targeted GeoERA Theme

This section is mandatory. Select one of the four given GeoERA Themes by clicking on one of the four selection buttons. The selection will be indicated by a green dot. Right next to the three science-based GeoERA Themes A to C select from the drop-down menu to indicate the respective category. Here you either select one of the categories already identified by the GeoERA Theme-Coordinators or suggest a category yourself. For the cross-cutting GeoERA Theme D no further indication of categories are required. Identify whether your proposal addresses cross-cutting aspects beyond the obligatory one with the GeoERA Theme D by marking the YES or NO checkbox.

1.2 Characterisation of proposed Project Idea

Type of Project Idea: Characterize the Type of Project Idea by using the categories indicated in the drop-down menu in order of priority. These categories are designed to aid the reviewer in writing Stage Two Call text.

Spatial Coverage: Please type the number of countries expected to be covered, in between three to 33 countries), or identify "not applicable".

Own keywords: To characterise your Project Idea identify up to FIVE keyword in this field.

1.3 Details of submitter

This section is for administrative purposes only and will not be used in writing Stage Two Call Text to avoid any bias or preference towards submitters.

Name of Submitter: Fill in your contact details; your name, email address and telephone number. Information on e-mail address is mandatory to ensure that a confirmation e-mail can be send to the submitter after successful receipt of the Project Idea.

Name and Address of Organisation: Provide the full name of the organisation (mandatory) and postal address of the submitter.

Indicate if your organisation is **Member of the GeoERA Consortium** by marking the YES or NO checkbox.

Please point out by whom **the Project Idea is proposed** by selecting one option provided in the drop-down menu.

2 Description and Content

In this section, you can provide describing details on your Project Idea. PLEASE NOTE that no information on potential consortia and/or resources should be included.

2.1 Title of Project Idea

Provide a self-explanatory title, up to 150 characters including spaces (mandatory).

2.2 Description of Project Idea

Here you are asked to briefly describe (maximum 2000 characters including spaces) your proposed Project Idea outlining the need for the proposed Project Idea related to the Scientific Scope (Joint Call Document No 4) and the GeoERA Theme addressed.

Briefly describe the need(s) for the proposed Project Idea, explaining the problem rather than the solution, and the reasons for this need to be tackled. Consider the needs of end-users and stakeholders, including policy makers, existing and potential industry markets. Focus on existing evidence for the need rather than specific support obtained for the Project Idea. Where possible refer to relevant external sources; e.g. European Directives, published European or national government policy, key international organisations or relevant documents or studies.

Describe the current state-of-the-art and address this relating to the need of the stakeholders and potential beneficiaries. Clearly explain why the current state-of-the-art is incapable of addressing the need(s) identified. Describe the advance your proposal would provide beyond the state-of-the-art, including the extent the proposed work is ambitious.

2.3 Objectives

Please provide up to FIVE distinct objectives, in bulleted format for your Project Idea in relation to the GeoERA objectives (Joint Call Document No.4). The objectives should be distinct and must not be a list of activities. Instead, each objective should clearly describe a concrete expected outcome of the research proposed in the Project Idea.

The objectives should be clear in order to enable a proper prioritisation of the Project Ideas and to provide an appropriate basis for the evaluation of any eventual Project Proposal at Stage Two.

It is the responsibility of submitters to ensure that the information provided is clear and unambiguous. Thus, vague statements, which could lead to either a misinterpretation of the requirements or to an inappropriate work plan, should be avoided.

For Project Ideas submitted in the GeoERA Themes A to C, it is mandatory to provide at least one objective that relates directly to the Information Platform Theme (GeoERA Theme D) (maximum 1000 characters including spaces).

2.4 Relation to existing EU Projects and Programmes

The purpose of this section is to demonstrate that the Project Idea is not already being funded by the European Commission. Hence, a brief reference and rationale should describe to which existing EU Projects and Programmes the Project Idea relates but not overlaps as any risk of double EU-funding shall be avoided, with up to 1000 characters including spaces.

3 Potential Impact / Benefits

In this section, you are asked to reflect on the expected impact and the potential added value the Project Idea might offer when being realised. PLEASE NOTE that no information on potential consortia and/or resources should be included.

3.1 Scientific and Societal Impact

Explain the expected impact(s) and added value your Project Idea would offer to the GeoERA Objectives (Joint Call Document No.4), with up to 1000 characters including spaces. Describe the impact appropriate to the Joint Call.

Where applicable, the potential impacts and benefits relating to the following areas should be detailed: economics of subsurface resources (geo-energy, groundwater and raw materials), the environment, health, innovation, employment, GIS standards, infrastructure, spatial planning etc.

3.2 Contribution of Project Idea (GeoERA Theme A to C) to Information Platform (GeoERA Theme D) or vice versa

Suggest any requirements that your Project Idea has from the Information Platform, including systems development, functionalities or other necessities.

For Project Ideas submitted in the Information Platform provide a brief description is requested how your Project Idea will interact with the other GeoERA Themes, i.e. Geo-Energy, Groundwater and Raw Materials.

This section asks to reflect the requirements for and of the Information Platform to identify the input and output generated, and functionalities developed for GeoERA to deliver added value through data and information, with up to 1000 characters including spaces.

3.3 European Impact

Explain the added value of your Project Idea for Europe, with up to 1500 characters including spaces. The European added value can be as such:

- Interoperable, pan-European data and information services.
- European assessment frameworks and methodologies.
- Knowledge and services aimed at European policy makers and stakeholders.
- Secondary effects such as economic or structural benefits, innovation or competitiveness.

SUBMISSION OF PROJECT IDEAS

Submission deadline

All Project Idea submissions must be received within the deadline of 7th June 2017 at 17h00 CET (Joint Call Document No 1).

Checks before submitting the Project Idea

Before submitting your Project Idea please ensure that:

- The Project Idea falls within the published Scientific Scope (Joint Call Document No 4);
- All mandatory fields of the Submission Template for Project Ideas have been completed and the requirements within the template are fulfilled;
- No information on potential consortia and/or resources is included in sections 2 and 3 in the Submission Template;
- The date of submission is indicated (format: dd/mm/yy);

Project Idea Submission

After checking your filled template the send button will submit the Project Idea. To finalise the template, make sure its saved before it is submitted to geoera@nwo.nl. When your submission is successfully you will receive confirmation by e-mail from NWO.

Submitted Project Ideas may be revised by submitting new versions up to the deadline, in this case please ensure that the Project Idea has a new version number. Please also ensure that you receive an acknowledgment email for each submission and/or resubmission.

Be aware that by submitting the submitter acknowledges that the Project Idea (or part thereof) is owned by and may be amended or combined by the GeoERA Secretariat in writing up the Stage Two Call text. This text will not identify the original submitter, and will be made publicly available.

Project Idea submission assistance

For questions, you can contact GeoERA by e-mail on *info@GeoERA.eu*